



St. Angela Sophia Sr. Sec. School,
Outside Ghat Gate,
Jaipur-302003

General Circular No. 5: 2020 – 2021

18th September 2020

Dear Parents,

This is to inform you that CBSE Registration Process for classes IX and XI and Board Examination Form process for classes X and XII has started as per guidelines from the CBSE. Kindly take the matter urgent and on serious ground.

Parents are requested to pay the dues of the school fee (1st Installment) so that it ensures that your ward is a regular student of this institution and becomes easy for the school management to confirm the number of students registered for Classes IX and XI and students appearing for Board Examination of Classes X and XII. Revised Fee Chart is also uploaded on the website.

Parents are requested deposit the CBSE Registration Fee (Classes IX and XI – Rs 300/-) and Board Examination Fee (Classes X and XII). The Fee details are mentioned below:

Board Examination Fee (Classes X & XII) : Rs.1500/-
Migration Fee : Rs. 350/- (Compulsory for Class XII and Optional for Class X Students if a student wants to change the board in Class XI, other than CBSE)
Practical Exam Fees (Class XII) : Rs. 150/- per subject.

Kindly note: Board Fee is not included in the revised school Fees.

The Challan to deposit the Board Registration Fee and Board Examination Fee are available in School Office.

Fees dues, Board & Registration Fee should be deposited by 30th September 2020 as the school has the deadline to register the students with CBSE. Any kind of delay from parent's side, school does not hold any responsibility for non-registration of their ward.

Parents are also requested to get their ward's passport size photo scanned and email it to their respective class teachers latest by 25th September 2020. The specification are as below:



- **Photo should be in full colour and of high quality to avoid any visible pixels. Photograph should be in regular school uniform not Sports' Uniform)**
- **Head should be positioned directly facing camera, centered and compose 80% of image. Photo should capture from slightly above top of hair to middle of chest.**
- **Have a natural expression - smiling is allowed.**
- **Subject (candidate) is in clear focus and distinguishable from the background. Solid colour backgrounds are best.**
- **Eyes must be open and looking at the camera. Glasses must not be tinted unless worn daily for medical purposes.**
- **The individual's full face must be clearly visible**
- **The photo size should be 1500×1200 pixels within 40kb limit and should be in jpg/jpeg format. Name of the candidate and date of photograph should be mentioned below the photograph. Photo must be taken after 01-07-2020.**
- **Save the photograph with registration number of the candidate**

Stay Safe, Stay Healthy!

God bless you.

(Sr. Roseline)
Principal