



General Circular No. 3: 2021-22

28th August, 2021

Dear Parent/Guardian,

As per the directions from the State Government and guidelines issued by the Department of Education, Bikaner in the month of August 2021 with regard to the re-opening of the educational institutions for the students of Grade IX to XII from Wednesday, September 01, 2021, you are hereby requested to follow all hygiene norms and health related guidelines of the school.

The school will follow the SOPs (Standard Operating Procedures) issued by the Department of Education Bikaner and the State Government and strictly adhered to. These measures need to be observed by all the teachers, students and employees in the school at all times.

1. School Timings will be from 8.00 a.m. to 1.00 p.m. for Grade IX and X whereas, for Grade XI and XII will be from 7.30 a.m. to 12.30 p.m.
2. Physical distancing of at least 6 feet to be followed at all times in the school campus. Sitting arrangements will be made with proper distancing.
3. To wear the mask is mandatory at all times in the school premises. "NO MASK NO ENTRY" will be strictly followed.
4. Crowding inside the campus shaking hands, maintaining close contact with your friends will not be permitted.
5. Sanitization of every room, toilets, corridors, library and laboratories will be done on daily basis.
6. Students will be sitting in classrooms which are fully ventilated.
7. Liquid soap dispensers are placed in all washing arena, so wash your hand frequently.
8. Students should bring their own alcohol-based hand sanitizer, water bottle, food items etc. from home.
9. Alcohol based sanitizers will be kept in the school premises at strategic locations for ready use.
10. Respiratory etiquettes to be strictly followed. This involves strict practices of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
11. Exchange of stationery items, text books, food items and water bottles will not be permitted.
12. Avoid attending the school if having symptoms like fever, cold cough and headache, report the illness at the earliest.
13. Spitting is strictly prohibited inside the school campus.
14. Students must wear daily Blue Uniform and House Uniform on Wednesdays and maintain hygiene in the campus.
15. Parents and visitors will be restricted to enter the school campus during class hours'.
16. In case of emergency, a separated isolated room within the school premises will be allotted.
17. In the teaching-learning process, both the teacher and the student will wear a mask.
18. During recess time, the students will eat their tiffin in their respective class along with their concerned teacher.
19. There will be no assembly, meetings and sports activities in the school campus.
20. Proper sanitization will be at the school Main Gate, like installation of Paddle Operator Sanitizer and Thermal Guns (temperature).
21. 50% of students will be allowed to attend the class on a day. The classes are planned for 6 days a week.
22. Students will move out from their classes with a proper time difference and social distancing.
23. Handwritten consent application form duly signed by the parents to attend offline classes should be with the students when they come to school and the duplicate form to be submitted to their concerned Class Teachers

You are hereby instructed to follow the SOPs issued by the school management.

Wishing all your family members good health and happiness.

Sr. Roseline
(Principal)